

ANIMAL CONTROL ADVISORY BOARD

January 12, 2006
107 Corporate Drive
Frankfort, Kentucky 40601
10:00 a.m. (EDT)

Board Members Present:

Rick Smith
Judy Cooke
Dr. Linda Grimes
Judge John Settles
Anne Willson
Margie Patton
Wayne Caudill

Board Members Absent:

Becky Reiter
Larry Hurt
Dr. Heidi H. Shipman
Mary Beth Hendricks
Eric Blow

Others in Attendance:

Mark Farrow, KDA
Joyce Parman, KDA

In the absence of Chairman, Becky Reiter, Co-Chairman, Rick Smith welcomed Board members. Motion made by Wayne Caudill and seconded by Judge Settles that minutes from the previous meeting be approved as amended. Motion passed.

Old Business

Mr. Smith stated he received information from Judi York regarding counties that had not returned their vendor information for their spay/neuter grants. Mr. Smith said the Board needed to amend the grant process to ensure the grantee and the mailing address are the same because several vendors listed courthouse as their address. Ms. York informed Mr. Smith the grant check needed to go to the shelter location.

The Board denied all grants that were received after the December 31, 2005, deadline. Motion was made by Mr. Caudill to not consider these grants, and seconded by Judy Cooke. Motion was passed.

The Board was informed that Beckey Reiter called this morning and after reviewing all the applications suggested that approximately 15 grants be eliminated because of incomplete information. According to Ms. Reiter, \$950/each should be awarded to the applicants which completed their application correctly. There is \$40,000 available for equipment grants.

The Board reviewed each application. Shipping charges will not be paid. Judge Settles suggested that instead of sending an explanation to those denied, the Board should simply return the application as not approved. Counties with incomplete applications may apply at a later date.

Several counties were denied grants because of private ownership concerns. Equipment grant awards must go through the Fiscal Court. Mark Farrow cautioned the Board regarding private ownership.

The grant awards are attached to these minutes. NOTE: Hopkins Co. – Although a majority of the Board was in favor of an \$1,000 award, Mr. Caudill asked to go on record as voting “no”.

Thirteen applications were denied and 44 applications awarded grants in the total amount of \$42,189.57. Mr. Caudill inquired as to funding of the additional \$2,189 needed for the grants. Dr. Grimes stated the \$10,000 budgeted for euthanasia training would not be used this fiscal year; the required amount needed to cover these grants can be transferred from training funds. Motion made by Mr. Caudill to transfer the funds needed for equipment grants from training funding. Motion was seconded by Ms. Cooke. Motion carried. Motion to approve the funding of approved grants was made by Anne Willson. Motion seconded by Margie Patton. Motion carried to fund the 44 applications.

Morgan County requested to change the scope of their shelter. Mr. Smith spoke with Linda Bradley and Judge Conley of Morgan Co.. The new buildings and property will be owned by the County. Judge Conley said he will forward a blue print of the buildings, plans for remodeling and drains to Mr. Smith. The Board agreed to give them the opportunity to change the scope of work but not to proceed with construction until the Board has had the opportunity to review how the funds will be used.

Nelson County requested a change of plan of the interior walls in the building at the Nelson County shelter in order to make the building more efficient. Judge Settles made a motion to approve changes in shelter, seconded by Mr. Caudill. The motion was carried.

Dr. Grimes stated the information for the proposal for euthanasia training had been sent to KDA's Legal Counsel. Four point remain: (1) finish the curriculum; (2) have curriculum approved by the Board of Veterinarian Examiners; (3) conduct the initial training for people who will be instructors and some evaluations for EIB seminars; and (4) monitor the seminars. Seminars should be held at the same time each year. Ms. Cooke made a motion to move money from the Livestock Fund if necessary to help complete the contract for training. Motion carried.

The Board discussed the “pitt bull” issue being address by the Louisville Metro Coucil.

The Spay/neuter voucher program has depleted funding and will be reevaluated next year.

The next meeting date will be Thursday, April 6, 2006.

A motion to adjourn was made by Dr. Grimes, seconded by Ms. Willson.

ANIMAL CONTROL ADVISORY BOARD

April 27, 2006
107 Corporate Drive
Frankfort, Kentucky 40601
10:00 a.m. (EDT)

Board Members Present:

Becky Reiter, Chairperson
Rick Smith
Judy Cooke
Dr. Linda Grimes
Honorable John Settles
Wayne Caudill
Mary Beth Hendricks

Board Members Absent:

Heida H. Shipman
Larry Hurt
Eric Blow
Anne G. Willson
Ellen Sam

Others in Attendance:

Mark Farrow, KDA
Joyce Parman, KDA

Becky Reiter called the meeting to order. Ms. Reiter asked for a motion to approve the January 12, 2006 minutes with corrections. A motion was made by Rick Smith and seconded by Judy Cooke to. The motion carried.

Governor Fletcher vetoed a provision in the Budget which was to provide 2 Million Dollars to the Animal Control Advisory Fund. The Board discussed sending a resolution to the Governor requesting the funding be restored. Motion for resolution was made by Mr. Smith, seconded by Judge Settles. The motion carried.

There was discussion regarding the number of counties which remain out of compliance with the statutory minimum standards because of limited funding and the apathy of county officials.

Martin County

Ms. Reiter advised she would go to Martin County to speak with the County Judge Executive regarding their shelter.

Morgan County

Dr. Grimes contacted Judge Conley regarding the scope of work changes on Morgan County Animal Shelter. The County has purchased a shell of a metal building. She advised Judge Conley that the main concern of the Board is the plumbing and drainage in the building. The Judge explained that they planned to use the current slab flooring as a base, put in the plumbing then pour a new slab on top of the existing flooring. The original floor plan would not change. Dr. Grimes questioned whether they are trying to put 3,000 square feet into 2,100 square feet. Ms. Reiter will check the original application.

Lewis County

Wayne Caudill said Lewis County is now a non-issue. They will go ahead with original plans.

Training

The Board discussed Doug Fakkema who has expressed interest in designing the curriculum for in-state euthanasia training based on his 30 years of experience. There was further discussion on the possibility of using operation manuals and training tapes. These resources could be purchased with remaining funds in the Boards account. Ms Reiter will set up a committee to review the training material.

Spay/Neuter

Ms. Cooke inquired about the spay/neuter grants June 30 is the deadline for recipients to submit spending reports. The Board will review the reports and determine which program will actually be the KY spay/neuter program. The decision will be based upon which program funds the most spay/neutering.

Ms. Reiter reminded the Board that when they started doing euthanasia for the state, the State Board of Veterinary Examiners authorized the shelters to have controlled substances. One major issue shelters run into was not being able to obtain tranquilizers and sedatives in order to handle aggressive dogs for euthanasia by injection.. This issue has come up again because some of the shelters that always had veterinarians providing tranquilizers and sedatives for them are now forced into going ahead a getting their licenses and finding out they cannot have pre-mix for field tranquilization. Dr. Grimes will speak with the new veterinarians on the Board of Veterinary and try to get an answer for Ms. Reiter and the Board regarding this issue.

Judge Settles asked about standards on Tasers. Ms. Reiter stated that the National Control Association had released a statement opposing the use of any type of Taser on animals because there has not been enough research.

The next Board meeting is scheduled for Thursday, July 20, 2006, at 10:00 a.m., 107 Corporate Drive, Frankfort, KY.

Motion to adjourn was made by Mr. Smith, seconded by Ms. Cooke. Motion passed. Meeting adjourned.

ANIMAL CONTROL ADVISORY BOARD MEMBERS

Kentucky Veterinary Medical Association Members:

Heidi H. Shipman, DVM
713 North Ridge Drive
Crestwood, KY 40014
502/225-9700

Linda K. Grimes, DVM
Animal Clinic
165 Richmond Road
Irvine, KY 40336
606/723-4159

Kentucky Houndsmen Members:

Larry Hunt
424 Larry Hurt Road
Summer Shade, KY 42166
270/428-5860

Elba Ray Neat
Post Office Box 23
Elkhorn, KY 42733
270/469-3755

Kentucky League of Cities Members:

Judith Cooke
2075 Deatsville Road
Fox's Creek, KY 40013
502/348-7448

Margie Patton
907 Pritchardsville Road
Glasgow, KY 42141
270/651-2835

Kentucky Farm Bureau Members:

Mary Beth Hendricks
4810 Old Boonesboro Road
Winchester, KY 40391
859/744-3868

Anne Gilpin Willson
Post Office Box 467
Flemingsburg, KY 41041
606/267-3002

Kentucky Association of Counties Members:

John A. Settles
Post Office Box 126
Springfield, KY 40069
859/336-5410

Richard "Rick" Smith
2110 Water Works
Winchester, KY 40391
859/744-8995

Kentucky Animal Control Association Members:

Beckey Jo Reiter
Office: Boone County Animal Control
5643 Idlewild Road
Burlington, KY 41005
859/586-5285

Aline T. Summe
1020 Mary Laidley Drive
Ft. Mitchell, KY 41017
859/356-7400

ANIMAL CONTROL ADVISORY BOARD MEETING

July 20, 2006
107 Corporate Drive
Frankfort, Kentucky 40601
10:00 a.m. (EDT)

Board Members Present:

Beckey Jo Reiter
Rick Smith
Judy Cooke
Dr. Linda Grimes
Judge John Settles
Dr. Heidi H. Shipman
Mary Beth Hendricks
Monica Robinson
Ellen Sam

Board Members Absent:

Larry Hurt
Wayne Caudill
Anne G. Wilson

Others in Attendance:

Mark Farrow, KDA
Joyce Parman, KDA
Cinnamon Butler, KDA

Chairman Becky Reiter welcomed the new Board members, Ellen Sam, representing KY League of Cities and Monica Robinson, representing the KY Animal Control Association. Ms. Reiter asked for motion that minutes from previous meeting be approved as amended. Motion was made by Judy Cooke and seconded by Monica Robinson. Motion passed.

Ms. Reiter asked that the cash activity of the Animal Control Funds be discussed. Mark Farrow explained all expenditures, revenues and ending balances of each program. Ms. Reiter asked where funding priorities should be placed at this time. She indicated she has received phone calls from counties asking about money in order to enable them to make improvements to their shelters and calls regarding euthanasia training. She said euthanasia training was one of the most requested. Ms. Reiter advised the Board that it will need to make a decision as to the use of available funds.

Ms. Reiter expressed her opinion in support of conducting another Level I training for animal control officers with the assistance of the National Animal Control Association. The Board received positive feedback that the last training boosted the professionalism of the officers in the state. The program would cost approximately \$16,000 for a 40 person class.

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The Board agreed to have Ms. Reiter look into Level I training by the NACA and into euthanasia training.

Ms. Reiter asked for volunteers to sit on an ad hoc committee to review spay/neuter reports. Ms. Robinson, ~~Ms. Hendricks~~, Ms. Cooke and Dr. Grimes agreed to review the reports.

R. C. Smith

Dr. Shipman volunteered to work with schools regarding responsibility of the children's pets and educational pamphlets on the care of pets.

A motion was made by Ms. Reiter, seconded by Ms. Hendricks, to send a letter of extension, until September 1, to all counties that have not yet submitted receipts for reimbursement on their equipment grants. Motion passed.

The Board discussed October 1 as the date for sending out new equipment grant applications.

The next meeting of the Board will be 10 a.m. Thursday, October 12, 2006.

Ms. Reiter made a motion to adjourn and Ms. Cook seconded.. Motion passed.

ANIMAL CONTROL ADVISORY BOARD MEETING

October 12, 2006
107 Corporate Drive
Frankfort, Kentucky 40601
10:00 a.m. (EDT)

Board Members Present:

Becky Reiter
Rick Smith
Judy Cooke
Dr. Linda Grimes
Hon. John Settles
Anne Willson
Monica Robinson
Ellen Sam

Board Members Absent:

Larry Hurt
Dr. Heidi H. Shipman
Mary Beth Hendricks
Wayne Caudill

Others in Attendance:

Mark Farrow, KDA
Joyce Parman, KDA
Deanna Clark, KDA
Sheila Pennington, KDA
Biff Baker, LRC

Due to the delayed arrival of Chairman Becky Reiter, Co-Chairman Rick Smith called the meeting to order. Minutes of last meeting were amended to reflect that Rick Smith instead of Mary Beth Hendricks agreed to be on the committee reviewing spay/neuter reports. A motion was made by Dr. Grimes to approve the minutes as amended; it was seconded by Judge Settles. The motion passed.

Old Business:

Spay/Neuter Programs

Ms. Cooke provided a detailed report on both the voucher and grant Spay/Neuter KY Pilot programs. The voucher program helped to spay/neuter 1,367 animals and \$87,235 was used of the allotted \$100,000. This is an average of \$63 per animal. In the grant program there were 2,188 animals spay/neutered with 31 organizations using \$78,564. This is an average of \$36 per animal. The spay/neuter committee recommended that this program be continued as a

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combination of both a KDA voucher system and as a grant program as it was for the pilot programs but with many changes. Changes to the programs will include the following:

- The \$10 co-pay will go directly to veterinarians instead of KDA. This will eliminate the deposits/refunds and questions about covering the rabies shot; and
- Details regarding program clarification will be included on bold colored paper. It will clarify the owner's responsibility of what the voucher pays for and what it doesn't pay for; and
- Medicare will be eliminated as an eligibility requirement; and
- The expiration date will be changed to 60 days and the phrase "you may reapply" will be removed; and
- A letter will be sent to veterinarians explaining the changes to the voucher and emphasizing the need for a liability waiver and issuing post-operative instructions and;
- Vendors can set themselves up in the new eMARS system which will insure their information is correct.
- The grant program application will be changed and the reporting requirements simplified. The deadline to return all completed applications will be December 31
- The programs will be publicized via press releases, the KDA website, placing spay/neuter posters in various state agencies. Letters will be sent to Fiscal Courts and non-profit organizations informing them that programs are to begin again.
- A toll free number will be established to answer FAQ's.

Mr. Smith inquired about shortening the time it takes to get grant monies to the organizations. The Board was informed by Mr. Farrow that the Finance Cabinet has a process that cannot be altered. Mr. Farrow suggested including in the vendor application directions to the website to set up vendor status. Thus eliminating the need to contact vendors after the grants are awarded. All ending reports will be due May 1st. Grants may be extended for time only and a report will need to be submitted with the extension request to determine where the monies have been spent.

Training

The euthanasia training RFP continues to be posted and will close October 22. There has been no feedback at this time. Ms. Reiter stated that one of the Board members had been approached by Rep. Robert Damron (Nicholasville) and that he inquired on the Board's interest in requiring mandatory training of animal control officers (ACO). He stated he would be willing to approach the Department of Justice but would like to speak with the County Judges Association first. Ms. Reiter would like for the Board to set aside some funds to help with the expense of getting a program together under dept of justice for animal control officers. Counties would provide transportation and allow ACO time away from work for attending this program.

Equipment Grants

The Board discussed equipment grants for 2007. Ms. Cooke suggested that the statement "gunshot not being recommended for euthanization" be changed to "gunshot for euthanization

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prohibited by law". Ms. Reiter suggested that references to dog warden/pound be removed. There was discussion of reducing the amount the Board allows for equipment grants from \$1,000 to \$500. There is interest from the Board as long as funds are available.

There was discussion regarding request for extensions for reimbursement on equipment grants. Three counties, Anderson, Garrard and Greenup, applied for extensions for reimbursement on equipment grants from last year.

New Business: Ms. Robinson asked if money from the payment of a fine would be allocated the Board when the violation was a County ordinance. She stated that she understood the money was to go to the County shelter and asked if KDA had received any checks. Mr. Farrow said KDA had received two or three checks in very small amounts from Circuit Clerks – that there are very few such violations.

Ms. Reiter and Ms. Robinson will set up a booth at the Kentucky Association of Counties meeting in November. It is believed the Board will benefit by receiving feedback on County needs and having an opportunity to distribute information.

The next meeting of the Board will be Thursday, February 1, 2007 at 10:00 a.m.

There being no further business, the meeting was adjourned.