

Animal Control Advisory Board Meeting
February 26, 2009
107 Corporate Drive
Frankfort, Kentucky 40601

Board Members Present

Chair Beckey Reiter
Rick Smith
Marty DeVore
Keith Crawford
Mary Beth Hendricks
Dr. Malinda Davis
Dr. Linda Grimes
Danny Wilkinson
Jennifer Nagle
Jim Caldwell
Judge John Settles

Others Present

Clint Quarles KDA
Joyce Parman KDA
Toni Parker KDA

Guests from Louisville, KY

Pam Hale
Mary Shearer
Mary Rose Beyerle
Lisa Shorr
Paula Higgins
Shelly Hale
Frances Bronger

Chair Beckey Reiter called the meeting to order. She welcomed our guests and told the Board the ladies are actively involved in animal rescue in Kentucky. She thanked them for their participation. Chair Reiter then asked for approval of the minutes of the November 13 meeting. Motion was made by Keith Crawford for approval of minutes and seconded by Marty DeVore. Motion carried.

Old Business

Ms. Reiter stated that under old business the following topics are covered under each agenda. Training: The Kentucky Horse Council will hold another equine abuse level one investigative training on March 18-20. This training will be held at Murray State University, Murray, KY. It will be two-day training with optional third day hands-on training open to law enforcement officers with a reasonable fee of \$75. Mr. Crawford

informed the Board he had spoken to Karen Cassidy at ECU in regards to the same training peace officers receive . Ms. Cassidy suggested putting together a curriculum and she would present it to her Board of Directors for review. Ms. Reiter mentioned that several years ago the Board had approached the Department of Justice on doing the same thing and received no response at all. She said Ms. Cassidy's help was very encouraging.

Mr. Quarles told the Board that the department was increasingly getting open record requests concerning requirements for animal control officers in the counties. He said the Board has been established more than 10 years ago and that there hasn't been any regulations promulgated in all that time. He said he would strongly suggest that the Board look at developing new training requirements for the counties because at this time the only training requirement is that you have a high school diploma. Short of that, anyone can be an animal control officer. Mr. Smith asked about training videos. Mr. Quarles said these video's can be rented. A good response has been received from the 20 counties that have viewed them.

Shelter Construction Grant Applications: Applications for the construction of shelters to be sent to each county. Basically the application is the same one submitted to counties when this program was first started only the application is better organized. Mr. Quarles explained that it would be at least another year before funds for these shelters would be available. He explained that the bonding process has not yet started and that Finance Cabinet personnel cannot tell us when it will begin. Funding for the shelters is at least one year away. Judge Settles stated other Judges are upset because we require them to enforce policy without funding. Ms. Reiter stated we would have to go after our own funds. The Board discussed the pet food tax which would generate funds for shelters. Ms. Reiter said if this program is to continue the Board needs to find a way to fund it. Mr. Smith asked Ms Reiter to put together a subcommittee to collect information concerning pet food tax. Dr Grimes, Dr Davis and possibly non-member, Christine Farthing, will be working on this. Ms Reiter suggested they communicate through emails

Spay/Neuter Grant Applications: Dr. Grimes, Ms. Sam, Ms. Nagle, Mr. Smith were on the committee reviewing the 2008 spay/neuter reports. The committee discussed expense reports received from the county shelters and non-profit organizations. They gave their recommendations to the Board for the shelters eligible for the 2009 spay/neuter grants and the reasons for their decisions. A letter is to be sent to shelters that were denied grants stating why they were denied. A letter is to be sent to shelters eligible to receive funds stating that they must send in a year-end report by the deadline. If the board does not hear by the deadline with that information then they will not be eligible for next year's grant. There are 60 shelters receiving grants. Dr. Grimes said a final recommendation with the exception of the Kentuckiana Pug Rescue would be to move the grant amount from \$1,000 to \$1,500. Recommendation for the increase was made by Mr. DeVore and seconded by Mr. Wilkinson. There being no further discussion the recommendation carried.

Mr. Smith asked Mr. Quarles about the administrative costs of the board and the posters. At the beginning of the 2008 fiscal year, there was a \$76,000 balance. Between July 1,

2008 and February 20, 2009, there has been \$64,685 income from license plates sold. This makes approximately \$140,000 in the Animal Control fund. The Board spent \$7,800 on postage, travel, and other miscellaneous items. The Board had approximately \$30,000 allocated in 2008 from the KDA which was used for equipment grants, DVD training videos, and Board expenses.

The Board discussed expending the funds necessary to have spay/neuter license plate posters printed to be placed in county clerk offices and veterinarian offices. Ms. Reiter asked for a motion that funds be expended necessary to print 500 spay/neuter advertising posters. Motion was made by Ms. Nagle to have 500 license plate posters printed and seconded by Mr. Crawford. Motion carried.

New Business: The Board discussed possible new legislation.

Election of Board Chair: Tabled until the next meeting.

Adjournment: The next meeting to be announced. There being no further business, Judge Settles made a motion to adjourn. Mr. DeVore seconded the motion. Motion carried.

Handout

ANIMAL CONTROL ADVISORY BOARD MEETING
February 26, 2009
107 Corporate Drive
Frankfort, Kentucky
10:00 a.m. (EDT)

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

November 13, 2008 Meeting

OLD BUSINESS

1. Training

Equine Abuse Investigation, Level 1 – Murray, KY., March 18-20, 2009

2. Shelter Construction Grant Application Review

3. Spay/Neuter Grant Applications

NEW BUSINESS

1. Legislation, 2009 General Assembly

2. Election of Board Chair

NEXT MEETING

ADJOURNMENT

Animal Control Advisory Board Meeting
November 5, 2009
107 Corporate Drive
Frankfort Kentucky

Board Members Present

Chair Becky Reiter
Rick Smith
Jennifer Nagle
Keith Crawford
Christina Farthing
Mary Hendricks
Dr. Linda Grimes
Judge John Settles
Ellen Sam

Others Present

Clint Quarles KDA.
Joyce Parman KDA
Toni Parker KDA

Chair Beckey Reiter called the meeting to order and welcomed one of the new Board members, Christina Farthing. However, Mr. Rob Burke, the other new member was unable to attend. She then asked for a motion to approve the minutes of the February 26, 2009 meeting. The first item on the agenda is approval of the minutes. Motion made. Motion carried

Next item on the agenda is appointment of a new Board chair. Ms Reiter said she would be stepping down from her position and nominated Dr. Linda Grimes. Nomination approved unanimously by the Board.

Old Business

Ms. Reiter stated that under old business the following topics are covered under each agenda. The Kentucky Horse Council has held several equine abuse training classes since our last meeting. The Kentucky Cattleman's Association, who is interested in co-sponsoring the program, has approached the Kentucky Horse Council regarding the program. There has been a level two class created for a more advanced training. These classes cover loading difficult horses and moving livestock. The Horse Council has incorporated sheep and swine as well. Ms. Reiter stated it was a very good hands on training. The next training will be in March at Murray State University, Murray, KY..

Training

After much discussion, it was decided that a preliminary draft regarding training and qualifications on hiring of Animal Control Officers should be presented at the next Board meeting .

Money

KDA attorney Clint Quarles discussed the money the Board has in their account. There is thirty five thousand dollars (\$35,000) in the administrative account. Spay Neuter account has sixty four thousand dollars (\$64,000) to be used strictly for spay neuter. Mr. Quarles wanted to make everyone aware that The Kentucky Veterinary Medical Association donated five hundred dollars (\$500) and the foundation that goes with it also donated five hundred dollars (\$500) so that the printing cost for posters was virtually free. A discussion followed on how to distribute spay neuter poster.

Mr. Quarles reported that the three million dollar bonds for animal shelters have been sold.

Clint Quarles suggested having another meeting in December to discuss shelters.

Spay Neuter

Board members recommended a revision of the spay neuter application. Ms Reiter amended the motion to send out applications for spay neuter grants, cap the amount for sixty thousand (\$60,000) and exclude anyone who has not met the requirements. All application are due December 31, 2009. Applications after this date will not be considered.

Motion was made by Christine Farthing to approve and was seconded by Becky Reiter.

New Business

Legislative bills were discussed

Next meeting date will be Dec 8, 2009 at 10:00 am

Motion for adjournment made by Beckey Reiter seconded by Keith Crawford.

**Animal Control Advisory Board Meeting
December 8, 2009
107 Corporate Drive
Frankfort, Kentucky**

Agenda

Introductions

Approval of Old Minutes, November 5, 2009

Shelter Grant Application: date change

ACO Training

Update any changes since last meeting:

Spay/neuter posters

Financial

Spay/Neuter Grant

Legislation

New Business

KY Horse Council Vouchers

**Animal Control Advisory Board Meeting
December 8, 2009
107 Corporate Drive
Frankfort, KY**

Board Members Present

Dr Linda Grimes, Chairman
Rick Smith
Keith Crawford
Dr. Malinda Davis
Rob Burke
Danny Wilkinson
Jennifer Nagle
Becky Reiter
Ellen Sams
Christina M. Farthing

Others Present

Clint Quarles
Toni Parker
Joyce Parman

Chair Dr. Grimes called the meeting to order. She introduced Rob Burke as the newest member of the Board representing the Kentucky Houndsman Association. She then asked for approval of the minutes of the November 5 meeting. Motion was made by Beckey Reiter for approval of the minutes and seconded by Keith Crawford. Motion carried.

Shelter Grant Applications

Mr. Quarles reported that the revised shelter application is now available on the website. The shelter construction applications have been mailed to each county. Completed applications are due July 15, 2010. Applications post marked after this date will not be considered. Incomplete applications will not be considered. The applications were mailed to every County Judge Executive and are available on the website.

ACO Training

The Board continued the discussion about the requirements of minimal ACO training in Kentucky. Mr. Quarles stated that the requirements the Board set by regulation would be those required to become an ACO, and thus requirements to be met prior the employee or contractor of the county becoming the ACO. The Board discussed a range of plans and options. The Board also discussed that these minimum requirements could be temporary until a more comprehensive one is put into place over time. Ms. Nagle asked if the board's videos might be useful as a training tool. Dr. Grimes suggested there might be something on the website for possible use. Mr. Quarles suggested the Board come up

with requirement each member would like to see included in a list of minimums, and to consider the economic effect on the counties who will be required to implement these regulations. Mr. Quarles is to work on points to be included in the regulations.

Update any changes since last meeting

Spay/neuter posters: The spay/neuter poster displays the specialty license plate available for purchase at the time of renewal in local county clerk's office. The Board had previously voted to limit spending from proceeds of sales to solely the spay/neuter grant programs.. Dr. Grimes provided mailing addresses for mailing the posters to each veterinarian office in the state. The Kentucky Veterinarian Foundation contribution should cover the postage and materials for mailing

Financial

The Board voted that Commissioner Farmer be asked for an additional \$60,000 for grants and administration costs. Ms. Farthing made the motion that Mr. Quarles write this request to the Commissioner, and was seconded by Ms. Nagle.

Spay/Neuter Grants

Applications for spay/neuter grants have been mailed. There is a cap amount of \$60,000. Anyone who has not met the requirements of the grant, or who failed to submit the required reports for the former round, will be ineligible this round. All applications are due December 31, 2009. Applications after this date will not be considered. Chair Grimes, Ms. Sams,volunteered to review the grants and recommend funding for each grant.

Next meeting date will be February 2, 2010 at 10:00 am, Corporate Drive.

Motion for adjournment was made by Ms. Farthing, seconded by Ms. Reiter.