

Animal Control Advisory Board Meeting

August 22, 2013

107 Corporate Drive

Frankfort, KY 40601

Board Members Present

Dr. Linda Grimes, Chairman

Duncan Caldwell

Mike Cassidy

Rick Smith

Douglas Johnson

Ellen Sam

Judge John Settles

Others Present

Clint Quarles KDA

Joyce Parman KDA

Approval of Minutes

Dr. Grimes called the meeting to order. Each member was asked to introduce themselves. Dr. Grimes then asked if anyone had any corrections to the minutes. She stated that on the last page of the minutes it was blank after a motion made to adjourn – the second motion was blank. Judge Settles said that was not necessary for a second motion on adjournment. Motion was made by Mr. Rick Smith to approve the minutes, seconded by Mr. Johnson. Motion approved.

Audit – Final Report

Dr. Grimes asked about the final cost of the audit. Ms. Parman said as far as she knew the Board had not received a final bill. She said that an auditor had been in the agriculture office yesterday and Mr. Quarles mentioned to him the high cost of the audits. He said there wasn't anything he could do about that. Judge Settles suggested that a letter be sent to the auditor office asking if the group could use a private state approved auditor with the possibility of getting a discount or a donation of time. Mr. Quarles said he would send a letter to the Auditors office asking if the group could use a private state approved auditor. Dr. Grimes asked for a motion to approve Mr. Quarles sending the letter, motion made by Judge Settles seconded by Ms. Sam. Motion passed.

Budget/ Funding:

Dr. Grimes said the budget for the Committee Operational amount is \$10,313. She said she didn't know if the Commissioner had been asked to seek further funds. Mr. Quarles had to leave the meeting for a short time, Dr. Grimes will ask him when he returns. The Spay/Neuter budget is approximately \$176,000. Allocating the \$150,000 for the current grants, the Board will have \$25,000 toward next year.

Spay/Neuter Program Grant:

Budgeted for the current Spay/Neuter grants was \$150,000. There were 93 applications received. There were five applicants for the 2013 grants that did not close out their grants of the previous year. They were not considered for this round of grants. Dr. Grimes asked for a motion on the five applicants who were not considered for this round due to their not closing out the previous year. Motion made by Mr. Cassidy seconded by Mr. Caldwell. Motion passed. Mr. Quarles will send a letter to each applicant explaining this to them. There were five applicants completing non-governmental applications when they should have completed the County Fiscal Courts application. Each applicant had received grants in the past. After discussion, Dr. Grimes asked for a motion to accept the wrong applications received as the Board has past information requested on the applications. Mr. Quarles assured the Board that all information was completed on these forms. Motion to accept these applications was made by Mr. Caldwell seconded by Mr. Smith. Motion passed.

Due to having 91 applicants and a very small amount of money a motion was made by Mr. Cassidy that each applicant be awarded \$1,650 seconded by Mr. Caldwell. Motion passed.

Shelter Grant Status: 2010 and 2011

Dr. Michael Grant, Grant Coordinator, provided a detailed list of the 2010 applicants who had received animal shelter construction and improvement grants. Eighteen counties have a balance left but several are relatively small. Robertson Co. has the largest amount remaining. Dr. Grimes said she had a phone call several months ago saying that Judge Lyons, Nicholas Co., had resigned in February. The county now has a new judge. Mr. Rick Smith and Judge Settles both said they had talked with the new judge. He has a construction back ground, asked a lot of questions and plans to complete the shelter and spend all the money.

Mr. Johnson asked if these counties are aware that they have a balance. Dr. Grant was unavailable for this meeting. Dr. Grimes said he is probably waiting for the final reports from the counties. Mr. Caldwell said he was going to have to do a modification on his shelter. The Judge and sheriff are having some issues and Mr. Caldwell will not be able to complete the shelter until they are resolved. Dr. Grimes asked if anyone had any personal knowledge about counties with outstanding grant funds.. Mr. Caldwell said he had not heard anything from Leslie County. He said the last time he spoke with Magistrate Brock he was told the Magistrate had contacted Dr. Grimes about a requirement to use stainless steel pipe for plumbing. She said it seemed to her that they were redesigning this shelter from the ground up. Dr. Grimes thinks that to get the money for grants, counties make a proposal on the applications then there is a big disconnect with what they say they will build and then what they build. Part of the problem is the scope of the proposals must be scaled back when the recipients find out the size of the award. The Board may want to consider that futures application request proposals outline phases of a project that allow for scale changes. She said Dr. Grant should have the answer to several of the committee's questions.

ACO Training:

Dr. Grimes said she has been waiting for approximately 1 ½ year for the ACO training manual to be placed on the website. She said she was given the name of Kathy Harp, who is the

Agriculture IT Director. Dr. Grimes said she will talk to Ms. Harp about putting this on the website. In the meantime, go to the KACA website; download it which is over 100 pages. The training manual has been approved by the Board but the regulations have not been through the department yet. If anyone is unable to download the manual, please call the Department. Dr. Grimes said her main concern was having the manual on the website.

New Business:

Dr. Grimes said since the Board has no money for shelter grants and it would be a year from now before doing any more spay/neuter grants, the Board could be looking at some of the things the Board can do before next year, and ask for viewpoints of the members. She asks if there are any topics or problem issues in sheltering anyone has that need to discuss. Mr. Caldwell brought up the problem of cats. The Board had a long discussion regarding this problem, difficulties other ACO's have encountered and how to handle it. No one really had a solution. Dr. Grimes said this is really an area to work on. She said that to her knowledge, there is not a particular state law about cats, other than the rabies vaccination requirement.

Another area of concern not so far addressed by the Board is the temporary housing of animals by counties that have no shelter and contract with another county.

Dr. Grimes had questions for Judge Settles regarding counties that contract with another county shelter – what is the protocol for moving these animals after they have been picked up? Board members who are shelter managers discussed how they handle the animals they pick up, the transfer operation of the animals, their overnight procedure and how often they deliver the animals to the counties. Dr. Grimes said this is an issue that must be addressed further, are these temporary shelters subject to minimum requirements. How common is this?

Dr. Grimes said another issue that needs to be addressed is Rescue groups. Some are complaining that shelters are horrible places and are not adopting out the animals as they should. It seems that some county shelters love these groups, and some county shelters hate them. There was an involved discussion about these groups and their work. Dr. Grimes said this is something that needs to be looked into further.

Mr. Smith said he would like to see information on the website concerning the history of Spay/Neuter, the work the Board does, the documentation of the number of spayed and neutered animals, the problem of funds for the shelters, etc.

Dr. Grimes said she would like to receive the status of all grants from Dr. Grant at each meeting.

The next meeting will be September 26, 2013 at 1:00 p.m., 107 Corporate Dr., Frankfort, KY.

There being no further business Mr. Caldwell made a motion to adjourn.

August 22, 2013
107 Corporate Drive
Frankfort, Kentucky

Agenda

Introductions:

Board Members
Visitors

Approval of Minutes : November 15, 2012

Old Business:

Audit : Final Cost

Budget/Funding : Committee Operational: \$10,313
Spay/Neuter :> \$170,000
Other:

Spay/Neuter Program Grant: - Budgeted \$150,000, 93 Applications received, review of complete applications if available

Shelter Grant Status : 2010 and 2011

Updates or requests for modifications

ACO Training: Manual feedback

Regulation status

Website: updates

New Business: KY shelter issues
Legislative needs